

## Happy Monday Bulldog,

Below you will find a list of job/internship opportunities.

If you wish to enroll in an internship course within Jordan College, you must submit an Internship Record via HireFresnoState and have it approved PRIOR TO ANY SEMESTER ADD/DROP DEADLINES to receive a permission number to enroll in the course. This must be done AT LEAST 2 weeks prior to any add/drop deadlines.

Excess Unit Form: If you are taking an internship course and it will put you over 18 units, please fill out an Excess Unit Form, [here](#).

Window to register a Summer Internship for Fall Units: Now – May 31, 2024

Window to register a Fall Internship for Fall Units:

March 1 – May 31, 2024 (early)

June 1 – July 31, 2024 (Still acceptable)

August 1 – August 31 (LATE)

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### Jobs/Internships

HireFresnoState:

#27262542 - Nursery Garden Center Horticulture Sales and Customer Service

Belmont Nursery

#27262543 - Harvest Supervisor/Quality Control Intern

Christopher Ranch, LLC.

#27262544 - Agronomic Field Samplers

JMLord Inc.

#27262547 - Seasonal Field Operations Supervisor Internship

Lakeland Aviation Inc

### Other Positions:

Pest Management intern, Wonderful Orchards | Shafter, CA

Apply, [here](#).

Assistant Agricultural Economist in the CDFA Marketing Branch

Apply, [here](#).

Agriculture and Rangeland Community Projects Assistant

Flyer, attached.

Agriculture and Rangeland Community Projects Manager

Flyer, attached.

**2024 MIM Future Leaders Externship Program, Summer.**

**Target:** Freshman and sophomore students, as well as the rest of the AGBS faculty and any students interested.

Here is a link as well with the same information: [Future Leaders Program \(metlife.com\)](https://www.metlife.com/education/future-leaders-program)

Some key details:

The Future Leaders Program is open to any undergraduate freshman and sophomore student with a strong academic background and interest in learning about careers in investment management from seasoned professionals

Members of diverse and/or historically underrepresented communities are strongly encouraged to apply

Deadline to apply is Friday, May 31st at 11:59pm EDT

Program duration is one (1) week and it goes from Monday, July 29th – Friday, August 2nd

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**To learn about more scholarships, click [here](#).**

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For career exploration or resume/cover letter support, please make an appointment with the Jordan College Internship Coordinator, Nancy Vue. For ACRS21/AET related items, please make an appointment with our Peer Career Coach, Emma Tripp by visiting AG 110 or calling the Jordan Advising and Career Center Office at 559.278.4019.

Please note, we do not allow same-day appointments or making appointments via email. Thank you.

# Future Leaders Program



## MetLife Investment Management Freshman & Sophomore Externship

The MetLife Investment Management Future Leaders Program is a virtual experiential learning externship created to provide freshman and sophomore students with broad exposure to different careers in investment management. Areas of focus will include:

- ▶ Commercial Real Estate and Agricultural Finance
- ▶ Public Fixed Income
- ▶ Private Capital
- ▶ Insurance Asset Management
- ▶ Client Services
- ▶ Institutional Client Group
- ▶ Affiliated Insurance Company

### Throughout the Future Leaders Program, students will be able to:

- ▶ Participate in an immersive learning experience including a fundamental overview of institutional asset management and financing solutions, personal branding, and transferable skills workshops.
- ▶ Meet top students across the country and network with experienced investment professionals to learn about different career paths at MIM.
- ▶ Cultivate valuable skills and foundational knowledge, while also receiving the opportunity to interview early for the MIM Summer 2025 Internship Program, subject to meeting eligibility requirements.

MetLife Investment Management (“MIM”), the institutional asset management business of MetLife, Inc., is a global public fixed income, private capital, real estate and agricultural investment manager providing tailored investment solutions to institutional investors worldwide.

MIM has more than 900 dedicated professionals with extensive experience and expertise across the platform and, as of September 30, 2023 had \$568.2 billion in total assets under management.<sup>1</sup>

Visit us at [investments.metlife.com](https://investments.metlife.com) to learn more.

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**Details on next page.**

<sup>1</sup> Total AUM is comprised of all MetLife general account and separate account assets and unaffiliated/third party assets, at estimated fair value, managed by MIM.

## Program Eligibility

The Future Leaders Program is open to any current undergraduate freshman or sophomore student (rising sophomores and rising juniors) with a strong academic background and an interest in learning about careers in investment management from seasoned professionals. Members of diverse and/or historically underrepresented communities are strongly encouraged to complete the questionnaire, including but not limited to female, Black or African-American, Hispanic/Latinx, Asian, Indian/Alaska Native, Native Hawaiian/Other Pacific Islander, Native American, or two or more races, LGBTQ+, military or veterans, or students with disabilities. Only students with graduation dates between December 2025 and June 2027 are eligible for this program.

## How to Submit Questionnaire

The questionnaire is now open and can be accessed by clicking on the button below. In order to be considered for the program, please respond thoughtfully to all of the questionnaire prompts and submit the latest copy of your resume.

[Click for Questionnaire](#)

## Program Dates

Monday, July 29 – Friday, August 2, 2024

## Questionnaire Response Deadline

Friday, May 31, 2024 at 11:59 p.m. EDT





**Title: Agriculture and Rangeland Community Projects Manager**

**About Sierra RCD:** The mission and function of the SIERRA RESOURCE CONSERVATION DISTRICT (Sierra RCD) is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them at the local level, to meet the present and future natural resource needs of the local land user. Offices are in Auberry and Fresno, CA. More information can be found at [www.sierrarc.com](http://www.sierrarc.com)

Sierra RCD's service area covers the eastern half of Fresno County and has two main programs in operation that interact with local land users and landowners: the Forestry and Watershed Program which predominantly focuses within the Sierra Nevada Mountains and foothills, and the Agriculture and Rangeland Program which focuses within the Sierra Nevada foothills and Central Valley floor.

**The Agriculture and Rangeland Program (A/R Program):** The Sierra RCD A/R Program is committed to supporting Fresno County's diverse and productive community of small to mid-scale producers and ranchers by providing technical assistance on soil and water conservation practices with an emphasis on supporting historically underserved producers and ranchers. The A/R Program also participates in partnership support services that improve farm and ranch productivity while strengthening the agricultural industry and its resilience to climate change.

**Overview:** Sierra RCD seeks an individual with a deep commitment to serving the agricultural community of the Central Valley to fill this position and lead the A/R Program's community engagement work. The Community Projects Manager plays a crucial role in connecting the communities we serve to awareness of resources available, coordinating educational workshops and events, providing technical assistance on funding opportunities, and fostering organizational partnerships. This position will work collaboratively internally and externally and supervise interns.

The Community Projects Manager will be lead on implementing the following programs:

1. **(40%) Develop Outreach and Education Opportunities on relevant topics:**
  - Conduct outreach to producers and ranchers; design and coordinate meetings, workshops and other events. Establish and/or maintain relationships with aligned agencies, organizations, community groups and other entities providing relevant expertise and technical or financial assistance for farmers and ranchers. Represent Sierra RCD at public meetings, and make presentations at events and workshops as needed.
  - Securing land tenure: Producers and ranchers without stable, long-term arrangement for farm or rangeland can struggle to invest in long-term regenerative agricultural practices. The Community Projects Manager will work with regional and local organizations and community groups to connect more producers and ranchers with long-term land arrangements.
  - Professional development and resource opportunities for producers and ranchers: The Community Programs Manager will survey producers and develop educational opportunities on professional development, and available funding and supportive programs.
2. **(40%) Technical Assistance to Producers and Ranchers:**

- Direct Funding: Contribute to implementation of a direct-funding program to small and mid-scale producers and ranchers providing economic relief from losses due to drought. Work will include communicating program priorities, reviewing applications to ensure eligibility and consistency with program priorities, assisting applicants, reviewing selected applicants with the primary funder, communicating decisions to applicants, and coordinating awards.
  - Guide and support producers and ranchers in applying for funding that will strengthen their ability to be productive and resilient farm operations.
3. **(15%) Grant Administration and Program Maintenance:**
- With the A/R Program Manager and other staff, report to Grantors on relevant A/R Program grants, including ensuring drought relief Direct Funding grant-making and related procedures are completed professionally and on schedule, consistent with best practices.
  - With the A/R Program Manager and other staff, identify and participate in applying for relevant grant funding and other fundraising opportunities.
  - Contribute to evaluating program effectiveness and relevance; identify opportunities to advance goals and objectives of the A/R Program and broader Sierra RCD.
  - Contributes to managing integrity of recordkeeping, databases, and online storage of sensitive information.
4. **(5%) Other appropriate work as this position develops.**

**Essential Experience and Desired Qualifications:**

- Bachelor's degree and three-plus years of professional experience in outreach and education in agriculture, natural resource management, resource conservation, or related fields;
- Bi-lingual proficiency including interpreting in-person and translating written materials;
- Understanding the unique circumstances and history of the agricultural industry and culture of California's Central Valley;
- Knowledge and/or understanding of the challenges historically underserved producers and ranchers experience;
- Working directly with farmers, ranchers, agricultural and environmental professionals;
- Experience in a leadership role on project management;
- Experience with grant writing, implementation, reporting, and budget management;
- Proficiency with MS Office including excel and other data management programs;
- A valid State of California driver's license and reliable transportation.

**Reports to:** Agriculture and Rangeland Program Manager

**Working Conditions:** This is a Full-time position (40 hours per week), hybrid schedule of in-office and remote work. Applicants must be primarily located within Fresno County, or live within a reasonable driving distance. This position will require daily speaking on the phone, emailing, online meetings; with periodic in-person meetings and site visits to farms and ranches in Fresno County.

**Commitment:** Compensation range is \$26 to \$30 per hour (approximately \$54,000 to \$62,500 per year) commensurate with experience and qualification. Benefits available include health insurance, paid time off for public holidays, vacation and sick days.

**To Apply:** OPEN UNTIL FILLED. Send Letter of Interest and Resume to Karin Roux: kroux[at]sierrarcid.com.



**Title: Agriculture and Rangeland Community Projects Assistant**

**About Sierra RCD:** The mission and function of the SIERRA RESOURCE CONSERVATION DISTRICT (Sierra RCD) is to take available technical, financial, and educational resources, whatever their source, and focus or coordinate them at the local level, to meet the present and future natural resource needs of the local land user. Offices are in Auberry and Fresno, CA. More information can be found at [www.sierrarc.com](http://www.sierrarc.com)

Sierra RCD's service area covers the eastern half of Fresno County and has two main programs in operation that interact with local land users and landowners: the Forestry and Watershed Program which predominantly focuses within the Sierra Nevada Mountains and foothills, and the Agriculture and Rangeland Program which focuses within the Sierra Nevada foothills and Central Valley floor.

**The Agriculture and Rangeland Program (A/R Program):** The Sierra RCD A/R Program is committed to supporting Fresno County's diverse and productive community of small to mid-scale producers and ranchers by providing technical assistance on soil and water conservation practices with an emphasis on supporting historically underserved producers and ranchers. The A/R Program also participates in partnership support services that improve farm and ranch productivity and resilience to climate change.

**Overview:** Sierra RCD seeks an individual with a deep commitment to serving the agricultural community of the Central Valley to fill this position and support the A/R Program's community engagement work. The Community Projects Assistant plays a crucial role in connecting the communities we serve to awareness of resources available, by working with the A/R Program Manager in coordinating educational workshops and events, providing technical assistance on funding and other opportunities, fostering organizational partnerships, and compiling grant proposals and management.

This position will work collaboratively internally and externally as follows:

**1. (40%) Outreach and Education Opportunities on relevant topics:** Sierra RCD A/R Program will work on opportunities related to land access, business development, soil health, water conservation, regenerative agricultural practices and more.

- Provide outreach, marketing and logistical support for events to help ensure they are well-attended, operate smoothly, and are a positive and beneficial experience for participants.
- Work with staff and interns to produce content for printed materials and website postings for funding and other opportunities.
- Help develop, coordinate production and distribution of print materials and assist in social media postings.
- Draft newsletter and website articles on A/R work and assist in circulation.
- Help maintain relationships with aligned agencies, organizations, community groups and others providing relevant expertise and assistance for farmers and ranchers.

**2. (30%) Technical Assistance to Producers and Ranchers:**

- Direct Funding: Contribute to implementation of an economic relief small-grant program to producers and ranchers experiencing losses due to drought. Work will include reviewing

applications to ensure eligibility and consistency with program priorities, reviewing selected applicants with the primary funder, and coordinating awards.

- Research funding opportunities that will support productive and resilient farm operations.

**3. (15%) Grant Administration and Program Support:**

- Assist in keeping contact database of producers and ranchers up to date.
- Assist with recordkeeping and preparation of reports to Grantors on relevant A/R Program grants, including ensuring drought relief Direct Funding grant-making and related procedures are completed professionally and on schedule, consistent with best practices.
- Participate in applying for relevant grant funding and other fundraising opportunities.
- Contribute to evaluating program effectiveness and relevance; identify opportunities to advance goals and objectives of the A/R Program and broader Sierra RCD.

**4. (15%) General Project Assistance:** The Community Projects Assistant will also provide assistance on a range of A/R Program projects. For example:

- Coordinating acquisition of project materials: trees and shrubs, fencing, office supplies, etc.
- Maintain pollinator gardens and participate in occasional field work days;
- Schedule meetings and take notes; and
- other work as this position develops.

**Essential Experience and Desired Qualifications:**

- Associate's degree and at least two years of experience in agriculture, natural resource management, environmental science, resource conservation, or related fields;
- Bi-lingual proficiency including interpreting in-person and translating written materials;
- Experience with MS Office including Word and Excel; organizational skills;
- Strong attention to detail and ability to work as a team member with minimal supervision;
- Solid written and oral communication skills and excellent phone manner;
- Ability to organize details, set priorities, and meet deadlines;
- Ability to operate with discretion;
- Open to training in grant writing, implementation, reporting, and budget management; and
- A valid State of California driver's license and reliable transportation.

**Reports to:** Agriculture and Rangeland Program Manager

**Working Conditions:** This is a Full-time position (40 hours per week), hybrid schedule of in-office and remote work. Applicants must be primarily located within Fresno County, or live within a reasonable driving distance. This position will require daily speaking on the phone, emailing and online meetings, with periodic in-person meetings and site visits to farms and ranches in Fresno County.

**Commitment:** Compensation range is \$22 to \$25 per hour (approximately \$45,750 to \$52,000 per year) commensurate with experience and qualification. Benefits available include health insurance, paid time off for public holidays, vacation and sick days, and relevant training opportunities on grant writing and management, regenerative agriculture practices, ArcPro GIS, and more.

**To Apply:** OPEN UNTIL FILLED. Send Letter of Interest and Resume to Karin Roux: [kroux\[at\]sierrarc.com](mailto:kroux@sierrarc.com).